

SEE SHEET 2 FOR
INDEX OF SHEETS

STATE MAINTENANCE PROJECT NO.			
6461-97-001			
CONT	SECT	JOB	HIGHWAY
6461	97	001	SH 0017, ETC.
DIST	COUNTY		SHEET NO.
ELP	JEFF DAVIS, ETC.		1

STATE OF TEXAS

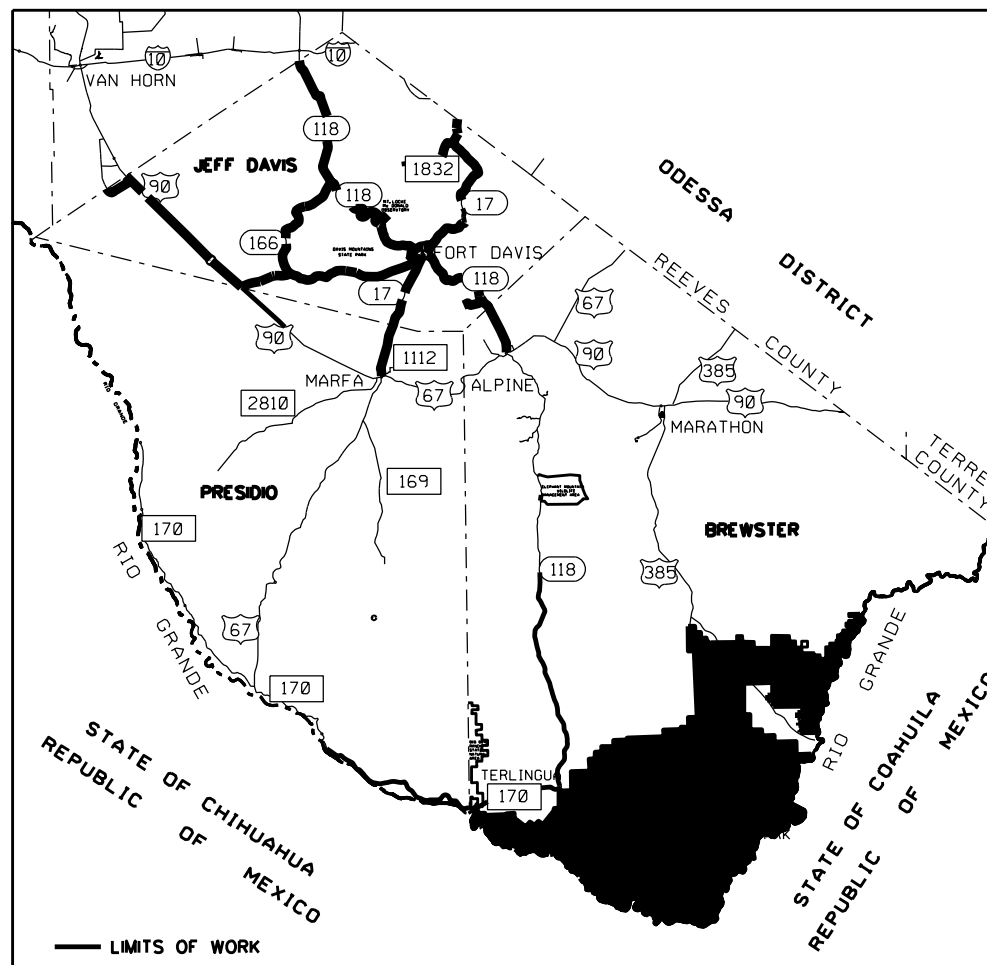
DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED HIGHWAY ROUTINE MAINTENANCE CONTRACT

TYPE OF WORK:
PICNIC AREA MAINTENANCE

PROJECT NO.: RMC 6461-97-001
ALPINE AREA OFFICE

HIGHWAY: SH 0017, ETC.
LIMITS OF WORK: VARIOUS



EXCEPTIONS: N/A
EQUATIONS: N/A
RAILROAD CROSSINGS: N/A



RECOMMENDED FOR LETTING: 2/12/2024

DocuSigned by:
Norma Duran
MAINTENANCE ENGINEER/CONTRACT MANAGER

APPROVED FOR LETTING: 2/12/2024

DocuSigned by:
Alan Medel, P.E.
DIRECTOR OF MAINTENANCE

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION,
NOVEMBER 1, 2014 AND SPECIFICATION ITEMS INCLUDED IN THE CONTRACT
SHALL GOVERN ON THIS PROJECT.

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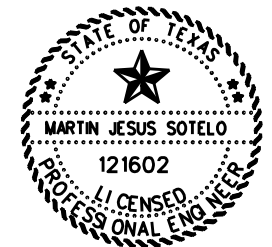
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TRAFFIC CONTROL PLAN

- 6 RS-TCP-05



THE STANDARD SHEETS SPECIFICALLY IDENTIFIED ON THIS SHEET HAVE BEEN ISSUED BY ME AND ARE APPLICABLE TO THIS PROJECT.

DocuSigned by:
Martin J. Sotelo, P.E. 2/13/2024
 NAME DATE

GENERAL INDEX OF SHEETS

SHEET 1 OF 1

CONT	SECT	JOB	HIGHWAY
6461	97	001	SH 0017, ETC.
DIST	COUNTY	SHEET NO.	
ELP	JEFF DAVIS, ETC.	2	

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CONTROL: 6461-97-001

COUNTY: JEFF DAVIS

HIGHWAY: SH 118, ETC.

GENERAL NOTES:

General Project Description – This routine maintenance contract is for picnic area maintenance on various roadways in Jeff Davis County.

The Contract will be managed by the **Alpine Area Office** with participating Area Engineer (AE) and Maintenance Section Supervisor (MSS) listed below:

Armando Ramirez, P.E., Alpine AE
2400 N. SH 118
Alpine, Texas 79830
(915) 217-5257

Robert Gray, Marfa/Ft. Davis MSS
809 W San Antonio St.
Marfa, Texas 79843
(432) 426-3991

Each Contract awarded by the Department stands on its own and as such, is separate from other contracts. A Contractor awarded multiple contracts, must be capable and sufficiently staffed to concurrently process all contracts at the same time.

General Requirements

Various bid items and their associated quantities have been provided within this Contract to establish unit bid prices for the proposed work. The bid items and quantities provided are based on historical data and are not guaranteed. Actual quantities of work to be performed and paid will be determined in the field by the Engineer and will be paid utilizing these unit bid prices with no further compensation made regardless of the final quantities.

Maintain the entire project area in a neat and orderly manner throughout the duration of the work. This work will be subsidiary to the various bid items.

ITEM 2 – INSTRUCTIONS TO BIDDERS

This Contract includes plan sheets that are not part of the bid proposal.

Order plans from any of the plan reproduction companies shown on the web at:
http://www.dot.state.tx.us/business/contractors_consultants/repro_companies.htm

Questions may be submitted via the Letting Pre-Bid Q&A web page. This webpage can be accessed from the Notice to Contractors dashboard located at the following Address:
<https://tableau.txdot.gov/views/ProjectInformationDashboard/NoticetoContractors>

All contractor questions will be reviewed by the Engineer. All questions and any corresponding responses that are generated will be posted through the same Letting Pre-Bid Q&A web page.

The Letting Pre-Bid Q&A web page for each project can be accessed by using the dashboard to navigate to the project you are interested in by scrolling or filtering the dashboard using the controls on the left. Hover over the blue hyperlink for the project you want to view the Q&A for and click on the link in the window that pops up.

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COUNTY: JEFF DAVIS

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Request a proposal electronically from the Department's website:
<http://www.txdot.gov/business-cq/pr.htm>

Or use the electronic bidding site:
<http://www.txdot.gov/business/letting-bids/ebs.html>

ITEM 3 – AWARD AND EXECUTION

Time charges and work will start on the date stated on the Work Authorization letter. The Contract will be in effect until the work on the last callout is completed.

ITEM 5 – CONTROL OF WORK

Maintain all operations, equipment, and personnel within TxDOT right-of-way always.

ITEM 7 – LEGAL RELATIONS AND RESPONSIBILITIES

Do not discharge any liquid pollutant from vehicles onto the roadside. Immediately clean spills and dispose in compliance with local, state, and federal regulations to the satisfaction of the Engineer at no additional cost to the Department.

Occupational Safety & Health Administration (OSHA) regulations prohibit operations that bring people or equipment within 10 ft. of an energized electrical line. Where workers and/or equipment may be close to an energized electrical line, notify the electrical power company and make all necessary adjustments to ensure the safety of workers near the energized line.

No significant traffic generator events identified.

ITEM 8 – PROSECUTION AND PROGRESS

This project is to be completed in **365** calendar days in accordance with **Section 8.3.1.5, "Calendar Day."**

Provide enough manpower and equipment to accomplish the required work under this contract during the hours agreed upon by the Contractor and Engineer. Failure to do so will constitute grounds for a Noncompliance Penalty.

Work must start within 72 hours of notification or by the time agreed upon with the Engineer.

A Noncompliance Penalty will be assessed for each instance the Contractor is in noncompliance. A noncompliance instance is defined by any of the following:

1. Contractor fails to begin work at the specified time or location(s);
2. Contractor fails to complete work by the time agreed upon with the Engineer;
3. Contractor does not have all the necessary resources (i.e. personnel, equipment, and material) to fulfill the requirement of the Item(s) called out at the specified time or location(s).

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COUNTY: JEFF DAVIS

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4. Contractor fails to submit proper material documentation for material sources by the time agreed upon with the Engineer.

The Noncompliance Penalty will be deducted from any money due or to become due for any completed Item(s) or work. The Noncompliance Penalty will be assessed as follows: **\$500** per instance, per location.

ITEM 502 – BARRICADES, SIGNS AND TRAFFIC HANDLING

Contractor and his employees will wear fluorescent orange safety vests, safety shoes/boots, eye protection and hard hats while outside vehicles within the Department's right of way.

Contractor must have enough manpower and equipment to perform any revised traffic control as directed by the Engineer.

In accordance with Section 7.2.6.1, designate in writing, a Contractor Responsible Person (CRP) and a CRP alternate to take full responsibility for the set-up, maintenance, and necessary corrective measures of the traffic control plan. The CRP or CRP alternate must be present at site and implement the initial set up of every traffic control phase/stage, at each location, and/or each call out, for the entire duration of the contract.

At the written request of the Engineer, immediately remove the CRP or CRP alternate from the project if, in the opinion of the Engineer, is not competent, not present at initial TCP set-ups, or does not perform in a proper, skillful, or safe manner. These individuals shall not be reinstated without written consent of the Engineer.

CRP and CRP alternate must be trained using Department approved training. Provide a copy of the certificate of completion to the Engineer for project records.

All contractor workers involved with the traffic control implementation and maintenance must participate and complete a department approved training course. Provide a copy of the certificate of completion to the Engineer for project records. Refer to "Traffic Control Training" Material Producer List <https://ftp.txdot.gov/pub/txdot-info/cmd/mpl/tct.pdf> for Department approved training.

Contractor may choose to train workers involved with the traffic control implementation and maintenance with a contractor developed training in lieu of Department approved training. Contractor developed training must be equivalent to the Department approved training. Provide the Engineer a copy of the course curriculum for pre-approval, prior to conducting the contractor developed training. Provide the Engineer a copy of the log of attendees after training completion for project records.

Some signs, barricades, and channelization devices may not be shown at the precise or measured position. Place the barricades, devices, or signs, with approval, in positions to meet field conditions.

Remove signs that do not apply to current conditions at the end of each day's work.

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Safety Contingency

The contractor Force Account "Safety Contingency" that has been established for this project is intended to be utilized for work zone enhancement, to improve the effectiveness of the TCP that could not be foreseen in the project planning and design stage. These enhancements will be mutually agreed upon by the Engineer and the Contractor's Responsible Person based on weekly or more frequent traffic management reviews on the project. The Engineer may choose to use existing bid items if it does not slow the implementation of enhancement.

ITEM 745 - PICNIC AREA MAINTENANCE

Regardless of the amount of trash collected each day, the Contractor will be responsible for removing, hauling, and disposing of it accordingly. This work is subsidiary to Item 745.

Removal and disposal of grass clippings, tree trimmings, leaves and other organic debris shall be the responsibility of the Contractor and shall be disposed of properly. This work is subsidiary to Item 745.

The entire picnic area (from turnout to turnout and edge of pavement to right-of-way fence/line), including roadside barrels located within the picnic area, will be maintained, and kept clean of litter. Roadside litter barrels will be maintained for a minimum 100-foot radius around each barrel and kept clean of litter.

Janitorial Maintenance

Summer Months (June – August): Perform janitorial maintenance of all picnic areas shown on Table 1 on sheet 6, 3 times per week (Monday, Wednesday, and Friday or as directed by the Engineer). This work will be paid for by the month for all locations using Item 745-6155.

Non-Summer Months (September – May): Perform janitorial maintenance of all picnic areas, shown on Table 1, 2 times per week (Monday and Friday or as directed by the Engineer). This work will be paid for by the month for all locations using Item 745-6155.

Grounds Maintenance

The Contractor shall mow, edge, and trim entire picnic area (from turnout to turnout), including litter barrels (100-foot radius) and pedestrian trail ways, for all locations listed in Table 1 once a month or as directed by the Engineer. This work will be paid for by the cycle each month for all locations using Item 745-6061.

The Contractor shall not damage native landscape vegetation.



Estimate & Quantity Sheet

CONTROLLING PROJECT ID 6461-97-001

DISTRICT El Paso

COUNTY Jeff Davis

HIGHWAY SH0017

CONTROL SECTION JOB				6461-97-001		TOTAL EST.	TOTAL FINAL
PROJECT ID				A00206168			
COUNTY				Jeff Davis			
HIGHWAY				SH0017			
ALT	BID CODE	DESCRIPTION	UNIT	EST.	FINAL		
	500-6001	MOBILIZATION	LS	1.000		1.000	
	745-6061	GROUNDS MAINT (MOWING / TRIMMING)	CYC	10.000		10.000	
	745-6155	JANITORIAL MAINT (PICNIC AREAS)	MO	12.000		12.000	

DW: C/C: DN:

NOTES:
 1. ALL QUANTITIES AND LOCATIONS SHOWN ARE FOR ESTIMATING PURPOSES ONLY. FINAL QUANTITIES AND LOCATIONS WILL BE DETERMINED IN THE FIELD BY THE ENGINEER.

TABLE I: PICNIC AREA LOCATIONS AND BID CODES

NO.	HIGHWAY	MM/RM	LOCATION DESCRIPTION	AMENITIES	JANITORIAL MAINTENANCE BID CODES		GROUNDS MAINTENANCE
					SUMMER MONTHS	NON-SUMMER MONTHS	BID CODE
1	SH 118	410-412	23.9 MILES NORTH OF FORT DAVIS (MADERA)	4 PICNIC TABLES 4 LITTER 4 BBO PITS	745 6155	745 6155	745 6061
2	SH 118	418-420	15.9 MILES NORTH OF FORT DAVIS (RACETRACK)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
3	SH 118	418-420	15.2 MILES NORTH OF FORT DAVIS (OBSERVATORY)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
4	SH 118	420	1 BARREL BETWEEN ASSET 29 AND 32 (DEAD CURVE)	1 LITTER BARREL 1 PICNIC TABLE			
5	SH 118	420-422	12.1 MILES NORTH OF FORT DAVIS (NEW)	2 LITTER 1 BBO PIT 1 AWNING			
6	SH 118	428-430	5.5 MILES NORTH OF FORT DAVIS (PRUDE)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
7	SH 118	430-432	3.0 MILES NORTH OF FORT DAVIS (PIC ROCK)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
8	SH 118	432-434	1.5 MILES NORTH OF FORT DAVIS (COTTONWOOD)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
9	SH 17	432-430	0.5 MILE NORTH OF FORT DAVIS (SCOBEE/GRANADO)	1 BARREL			
10	SH 118	440-442	6.5 MILES SOUTH OF FORT DAVIS (MUSQUIZ)	3 PICNIC TABLES 3 LITTER 3 BBO PITS 1 AWNING			
11	SH 118	440-442	6.3 MILES SOUTH OF FORT DAVIS (MUSQUIZ)	1 LITTER BARREL 4 PICNIC TABLES			
12	SH 17	420-422	11.5 MILES NORTH OF FORT DAVIS (FRAZIER)	4 LITTER 4 BBO PITS			
13	SH 17	420-418	13 MILES NORTH OF FORT DAVIS (WILD ROSE PASS)	1 LITTER BARREL 1 PICNIC TABLE			
14	SH 17	422-424	10.5 MILES NORTH OF FORT DAVIS (10 MILE)	1 LITTER BARREL 1 BBO PIT			
15	SH 17	422-424	9.4 MILES NORTH OF FORT DAVIS (9 MILE)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
16	SH 166	160-162	10.5 MILES NORTH OF JCT FM 505 (YORK)	1 PICNIC TABLE 1 LITTER BARREL 1 BBO PIT			
17	SH 166	184-186	11.8 MILES WEST OF FORT DAVIS (POINT ROCK)	4 PICNIC TABLES 4 LITTER 4 BBO PITS			

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ALPINE AREA OFFICE
GENERAL
LOCATION TABLES

SHEET 1 OF 1

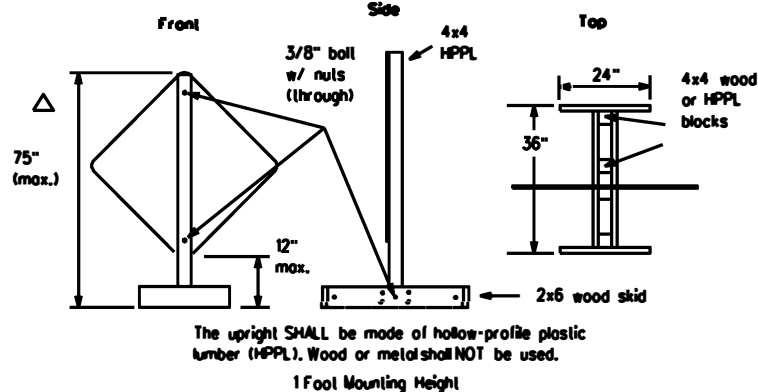
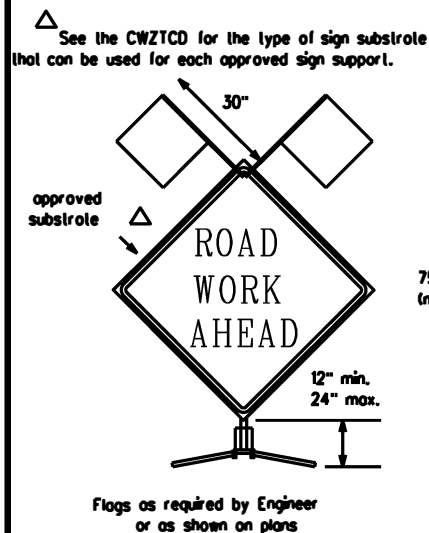
CONT	SECT	JOB	HIGHWAY
6461	97	001	SH 0017, ETC
DIST	COUNTY	SHEET NO.	
ELP	JEFF DAVIS, ETC.	5	

DISCLAIMER
 The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48
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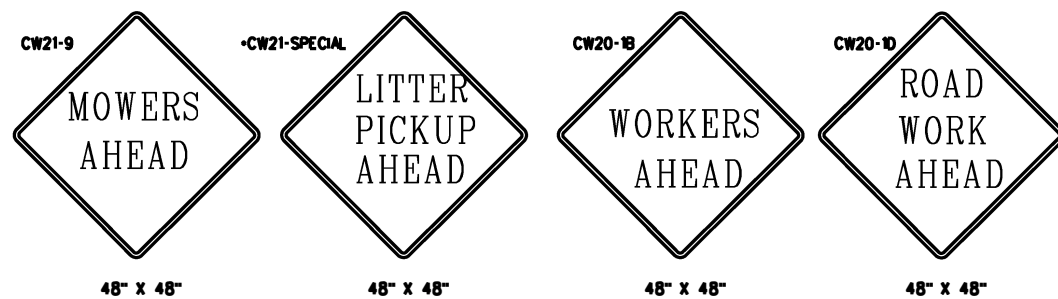
EXAMPLES OF SIGN SUPPORTS

SHORT TERM DURATION, DAYTIME USE ONLY PORTABLE SIGN SUPPORTS



Attachment to wooden supports will be by bolts and nuts or screws. Use TxDOT's or manufacturer's recommended procedures for attaching sign substrates to other types of sign supports.

Nails will NOT be allowed.



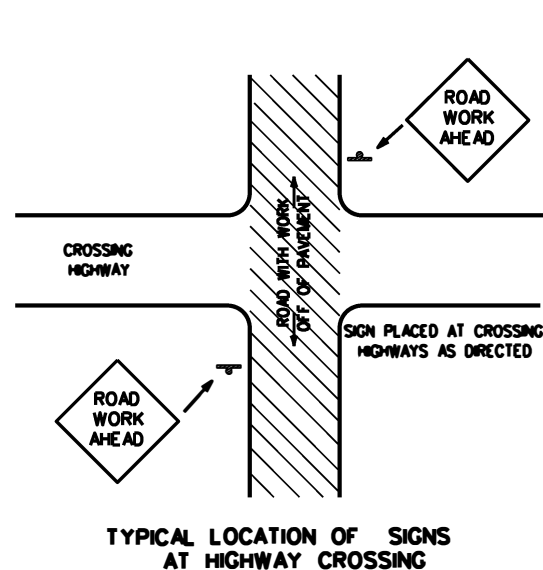
SIGN IN ACCORDANCE WITH THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS

MOWERS AHEAD SIGNS ARE USED FOR MOWING OPERATIONS.

LITTER PICKUP AHEAD, ROAD WORK AHEAD AND WORKER AHEAD SIGNS ARE USED AS DIRECTED FOR OTHER MAINTENANCE OPERATIONS WHEN ALL WORK OCCURS OFF OF THE PAVED HIGHWAY SURFACE.

ROLL-UP SIGNS CONFORMING TO DMS-8310 AND THE CWZTCO ALLOWED

*Letter dimensions and spacing for "CW21-SPECIAL" is the same as C20-1D



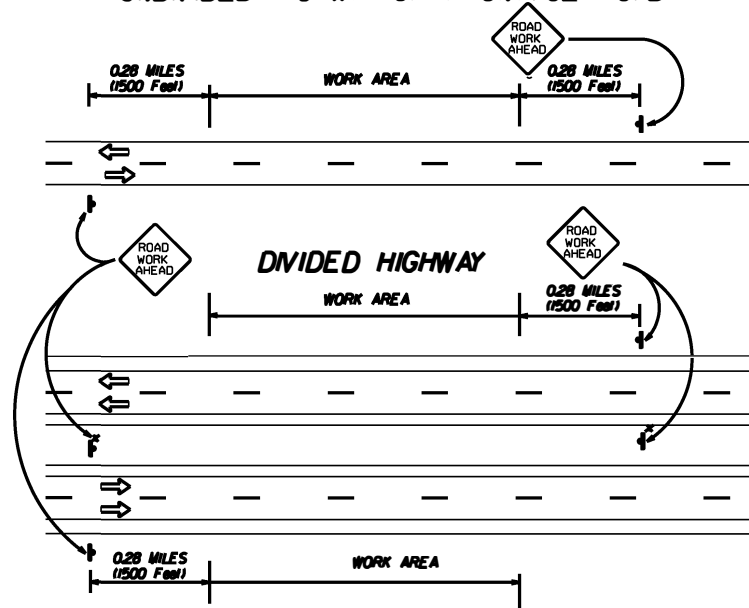
WORK AREA IS A MAXIMUM OF 2.0 MILES UNLESS OTHERWISE DIRECTED. SIGNS MAY REMAIN IN PLACE ONLY DURING DAYLIGHT HOURS.

SIGNS ARE TO BE PLACED 6' TO 12' OFF OF THE PAVED SURFACE UNLESS OTHERWISE DIRECTED.

ROAD WORK AHEAD SIGNS SHOWN AS EXAMPLES. ONE OF THE FOUR TYPE SIGNS WILL BE USED AS DIRECTED.

* SIGNS IN THE MEDIAN ARE REQUIRED WHEN WORK OCCURS IN MEDIAN

UNDIVIDED HIGHWAY OR FRONTAGE ROAD



TRAFFIC CONTROL PLAN FOR WORK OFF OF THE PAVED SURFACE.

GENERAL NOTES FOR WORK ZONE SIGNS

- Contractor shall install and maintain signs in a straight and plumb condition and/or as directed by the Engineer.
- Wooden sign posts shall be painted white.
- Barricades shall NOT be used as sign supports.
- Nails shall NOT be used to attach signs to any support.
- All signs shall be installed in accordance with the plans or as directed by the Engineer. Signs shall be used to regulate, warn, and guide the traveling public safely through the work zone.
- The Contractor may furnish either the sign design shown in the plans or in the "Standard Highway Sign Designs for Texas" (SHSD). The Engineer/Inspector may require the Contractor to furnish other work zone signs that are shown in the TMUTCD but may have been omitted from the plans. Any variation in the plans shall be documented by written agreement between the Engineer and the Contractor's Responsible Person. All changes must be documented in writing before being implemented. This can include documenting the changes in the Inspector's TxDOT diary and having both the Inspector and Contractor initial and date the agreed upon changes. The additional signs requested by the Engineer/Inspector shall not be subsidiary.
- The Contractor shall furnish sign supports listed in the "Compliant Work Zone Traffic Control Device List" (CWZTCO). The Contractor shall install the sign support in accordance with the manufacturer's recommendations. If there is a question regarding installation procedures, the Contractor shall furnish the Engineer a copy of the manufacturer's installation recommendations so that the Engineer can verify the correct procedures are being followed.
- The Contractor is responsible for sign installations and replacing signs with damaged or cracked substrates and/or damaged or marred reflective sheeting as directed by the Engineer/Inspector.
- Identification markings may be shown only on the back of the sign substrate. The maximum height of letters and/or company logos used for identification shall be 1".
- The Contractor shall replace damaged wood posts. New or damaged wood sign posts shall not be spliced.

Duration of Work (as defined by the "Texas Manual on Uniform Traffic Control Devices" Part VII)

- The Contractor is responsible for ensuring the sign support and substrate meets crashworthiness. For moving operation of signs and supports are Short-term Duration for daytime work.
- The Contractor shall furnish the sign sizes shown on this sheet or as directed by the Engineer.

SIGN SUBSTRATES

- The Contractor shall ensure that the sign substrate is allowed for the type of sign support that is being used. The CWZTCO lists each substrate that can be used on the different types and models of sign supports.
- "Mesh" type materials are NOT an approved sign substrate.
- All wooden individual sign panels fabricated from 2 or more pieces shall have one or more plywood cleat, 1/2" thick by 6" wide, fastened to the back of the sign and extending fully across the sign. The cleat shall be attached to the back of the sign using wood screws that do not penetrate the face of the sign panel. The screws shall be placed on both sides of the splice and spaced at 6" centers. The Engineer may approve other methods of spacing the sign faces.

REFLECTIVE SHEETING

- ReflectORIZED signs shall be constructed of sheeting meeting the color and retro-reflectivity requirements of DMS-8300 or DMS-8310. The DMS specifications can be accessed from the following web address:
http://manuals.dot.state.tx.us/80/dynaweb/colmatos/#Generic_CollectionVizatics/default:is-default
- White sheeting, meeting the requirements of DMS-8300 Type C (High Specific Intensity), shall be used for signs with white background and channelizing devices.
- Orange sheeting, meeting the requirements of DMS-8300 Type E (Fluorescent Prismatic), shall be used for signs with orange backgrounds.

SIGN LETTERS

- All sign letters and numbers shall be clear, and open rounded type uppercase alphabet letters as approved by the Federal Highway Administration (FHWA) and as published in the "Standard Highway Sign Design for Texas" manual. Signs, letters and numbers shall be of first class workmanship in accordance with Department Standards and Specifications.

REMOVING OR COVERING

- Signs should be removed or completely covered when not moving.
- Duct tape or other adhesive material shall NOT be affixed to a sign face.
- Signs and supports shall be removed by the end of the day.

SIGN SUPPORT WEIGHTS

- Where sign supports require the use of weights to keep from turning over, the use of sandbags with dry cohesionless sand is recommended.
- The sandbags will be tied shut to keep the sand from spilling and to maintain a constant weight.
- Rock, concrete, iron, steel or other solid objects will not be permitted for use as sign support weights.
- Sandbags should weigh a minimum of 35 lbs and a maximum of 50 lbs.
- Sandbags shall be made of a durable material that tears upon vehicular impact.
- Rubber (such as tire inner tubes) shall NOT be used for sandbags.
- Rubber ballasts (such as those used with cones or edge line channelizers) shall NOT be used as sign support weights.
- Sandbags shall only be placed along or laid over the base supports of the traffic control device and shall not be suspended above ground level or hung with rope, wire, chains or other fasteners. Sandbags shall be placed along the length of the skids to weigh down the sign supports.
- Sandbags shall NOT be placed under the skid and shall not be used to level sign supports placed on slopes.

CONTRACTOR REQUIREMENTS FOR MAINTAINING PERMANENT SIGNS WITHIN THE PROJECT LIMITS

Any sign, sign support or traffic control device that is struck or damaged by the Contractor or his/her construction equipment shall be replaced or repaired as soon as possible by the Contractor at the Contractor's expense.

Only pre-qualified products shall be used. A copy of the "Compliant Work Zone Traffic Control Devices List" (CWZTCO) describes pre-qualified products and their sources and may be obtained by contacting:

Standards Engineer
 Traffic Operations Division - TE
 Texas Department of Transportation
 125 East 11th Street
 Austin, Texas 78701-2483
 Phone (512) 416-5120
 Fax (512) 416-5299

Instructions to locate the "CWZTCO" on TxDOT website are:

Start at website - www.dot.state.tx.us
 Click on "About TxDOT",
 Click on "Organizational Chart",
 Click on "Traffic Operations Box",
 Click on "Compliant Work Zone Traffic Control Devices",
 Click on "View PDF".
 This site is printable.

Texas Department of Transportation
 Maintenance Division
 Standard Plans

ROADSIDE TRAFFIC CONTROL PLAN

SHEET 1 OF 1 RS-TCP-05 NOT TO SCALE

FILE: RSTCPO5.DGN	DN: LJB	CK: JG	DN: JG	CK: JG	NEG NO: 6
©TxDOT FEBRUARY 2005		STATE DISTRICT	FEDERAL REGION	FEDERAL AID PROJECT	SHEET
REVISED: September 17, 2004	ELP	N/A	N/A		6
REVISED: FEBRUARY 2, 2005 Sign placement in TCP		COUNTY	CONTROL SECTION	JOB	HIGHWAY
		JEFF DAVIS, ETC.	6461 97	001	SH 0012, ETC.

Certificate Of Completion

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Source Envelope:	
Document Pages: 7	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Leonardo Calzadillas
Time Zone: (UTC-06:00) Central Time (US & Canada)	125 E. 11th Street
	Austin, TX 78701
	Leonardo.Calzadillas@txdot.gov
	IP Address: 204.64.21.250


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Storage Appliance Status: Connected	Pool: Texas Department of Transportation	Location: DocuSign

Signer Events

Omar Madrid
 Omar.Madrid@txdot.gov
 Director of Maintenance
 TxDOT
 Security Level: Email, Account Authentication (Optional)

Signature


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 Signature Adoption: Uploaded Signature Image
 Using IP Address: 204.64.21.234

Timestamp

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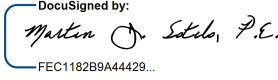
Norma Duran
 norma.duran@txdot.gov
 Contract Specialist
 Texas Department of Transportation
 Security Level: Email, Account Authentication (Optional)

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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Martin J. Sotelo, P.E.
 Martin.Sotelo@txdot.gov
 District Maintenance Engineer
 Texas Department of Transportation
 Security Level: Email, Account Authentication (Optional)

DocuSigned by:

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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/12/2024 3:38:54 PM
Certified Delivered	Security Checked	2/13/2024 9:13:44 AM
Signing Complete	Security Checked	2/13/2024 9:14:26 AM
Completed	Security Checked	2/13/2024 9:14:26 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Texas Department of Transportation (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevin.setoda@txdot.gov

To advise Texas Department of Transportation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevin.setoda@txdot.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevin.setoda@txdot.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to kevin.setoda@txdot.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">• Allow per session cookies

- | | |
|--|---|
| | <ul style="list-style-type: none">• Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection |
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** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- Until or unless I notify Texas Department of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Texas Department of Transportation during the course of my relationship with you.