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STATE OF TEXAS  
DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED  
HIGHWAY ROUTINE MAINTENANCE CONTRACT

TYPE OF WORK:

JANITORIAL SERVICES

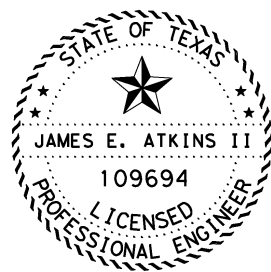
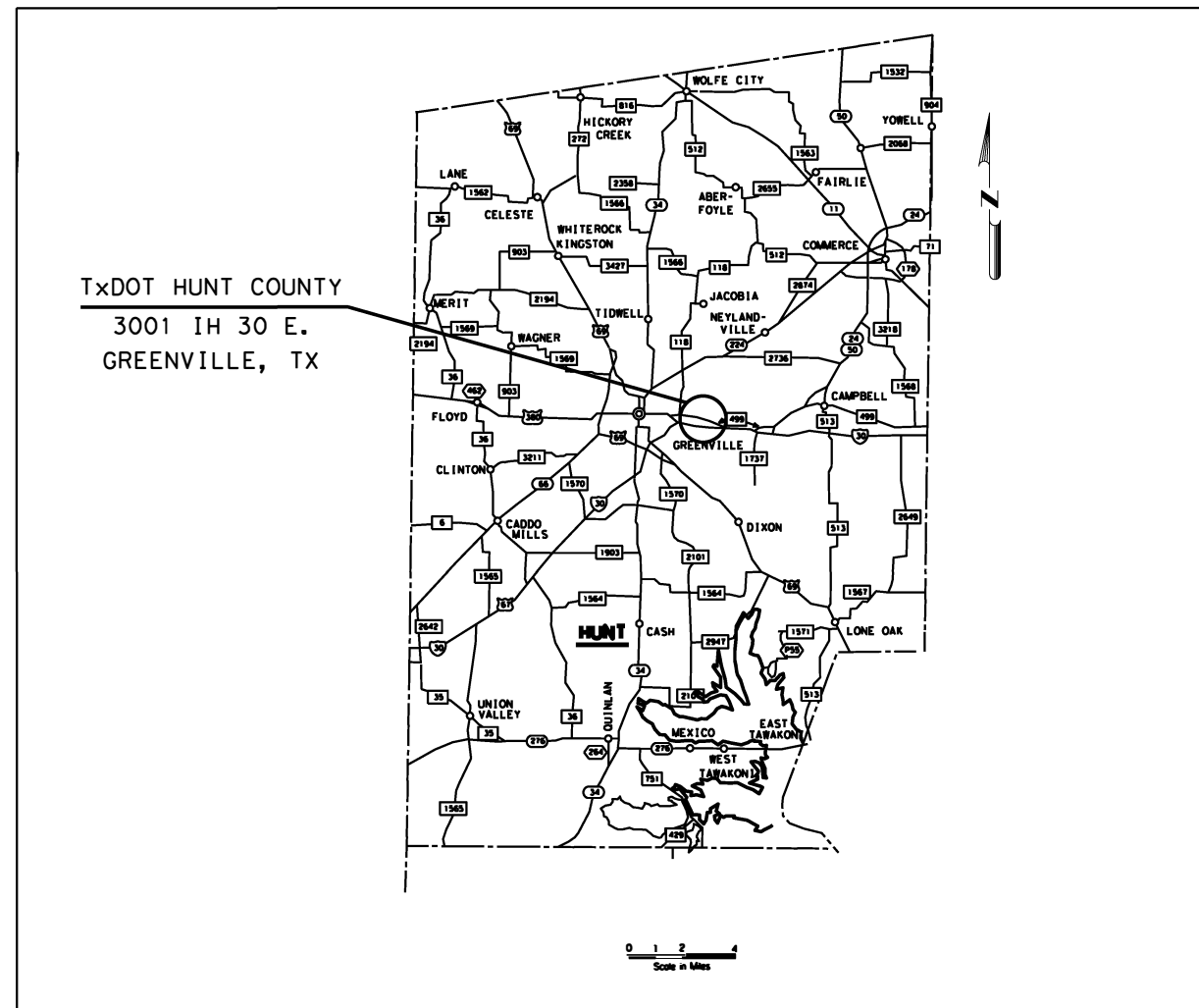
PROJECT NO. : RMC 6449-69-001

HIGHWAY : IH 30

LIMITS OF WORK :

TXDOT- GREENVILLE AREA OFFICE

GRAPHICS FILE		MAINTENANCE PROJECT NO. RMC 6449-69-001		SHEET NO. 1
CHECKED	STATE TEXAS	STATE DIST. PAR	COUNTY HUNT	
CHECKED	CONT. 6449	SECT. 69	JOB 001	HIGHWAY NO. IH 30



*James Atkins*, PE, 7-18-23  
DATE

THE STANDARD SHEETS SPECIFICALLY IDENTIFIED ABOVE, AS MARKED WITH (>) HAVE BEEN SELECTED BY ME OR UNDER MY RESPONSIBLE SUPERVISION AS BEING APPLICABLE TO THIS PROJECT.

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION NOVEMBER 1, 2014 AND SPECIAL SPECIFICATION ITEMS INCLUDED IN THE CONTRACT SHALL GOVERN ON THIS PROJECT.



SUBMITTED FOR LETTING:  
*James Atkins* P.E. 7-18 20 23  
AREA ENGINEER

RECOMMENDED FOR LETTING  
*Ellen Perry*, P.E. 09/18 20 23  
DISTRICT MAINTENANCE ENGINEER

APPROVED FOR LETTING  
*Tommy L. Norton*, P.E. 09/19 20 23  
DIRECTOR OF OPERATIONS

**Project Number:** RMC 6449-69-001

**County:** Hunt

**Control:** 6449-69-001

**Highway:** IH 30

**GENERAL NOTES:**

**PROJECT DESCRIPTION** – This project consists of janitorial services. The project work site is located at the Texas Department of Transportation Area Engineer/Maintenance Complex located at 3001 IH-30 Greenville, Texas.

Contractor's Superintendent will be on site when work is being performed.

Building key will be issued and remain with the Contractor's Superintendent at all times.

Prior to beginning work, the Contractor shall provide TxDOT with a schedule of dates and times when all work shall be performed.

Contractor questions on this project are to be addressed to the following individual(s):

Greenville Area Office  
James Atkins II, P.E. – [james.atkins@txdot.gov](mailto:james.atkins@txdot.gov)

Questions may be submitted via the Letting Pre-Bid Q&A web page. This webpage can be accessed from the Notice to Contractors dashboard located at the following Address:

<https://tableau.txdot.gov/views/ProjectInformationDashboard/NoticetoContractors>

All contractor questions will be reviewed by the Engineer. All questions and any corresponding responses that are generated will be posted through the same Letting Pre-Bid Q&A web page.

The Letting Pre-Bid Q&A web page for each project can be accessed by using the dashboard to navigate to the project you are interested in by scrolling or filtering the dashboard using the controls on the left. Hover over the blue hyperlink for the project you want to view the Q&A for and click on the link in the window that pops up.

**TXDOT PROJECT SUPERVISOR** - All work on this contract will be scheduled and directed by the following person. Payments will be made on a monthly basis for work completed and accepted according to specifications. All payment requests shall be directed to the same:

Duane Andrus, Hunt County Maintenance Supervisor  
3001 IH-30 East  
Greenville, TX 75402  
Phone: (903) 455-2363  
Fax: (903) 454-0967

**Project Number:** RMC 6449-69-001

**County:** Hunt

**Control:** 6449-69-001

**Highway:** IH 30

Sanford Belcher, Hunt County Assistant Maintenance Supervisor  
3001 IH-30 East  
Greenville, TX 75402  
Phone: (903)-588-4866  
Fax: (903)-454-0967

**CONTRACT PROSECUTION** - Each contract awarded by the Department stands on its own and, as such, is separate from other contracts. A Contractor awarded multiple contracts must be capable and sufficiently staffed to concurrently process any or all contracts at the same time.

Prior to beginning operations, a conference between the representatives of the State and the Contractor will be arranged by the State.

The Contractor shall verbally notify the Engineer or his representative by noon on any day which work is usually performed, and which the Contractor will not be working, for whatever reason.

**ITEM 2: INSTRUCTIONS TO BIDDERS**

Views plans on-line or download from the web at:  
<http://www.txdot.gov/business/letting-bids/plans-online.html>

Order plans from any of the plan reproduction companies shown on the web at:  
<http://www.txdot.gov/business/letting-bids/repro-companies.html>

**ITEM 7: LEGAL REGULATIONS AND RESPONSIBILITIES**

No significant traffic generator even identified.

**ITEM 8: PROSECUTION AND PROGRESS**

Time will be computed according to Item 8.3.1.5 Calendar Day.

The number of days for this project shall be 365 calendar days or until contract funds are expended.

**Project Number:** RMC 6449-69-001

**County:** Hunt

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**Highway:** IH 30

**ITEM 7037: JANITORIAL SERVICE FOR BUILDINGS**

Buildings to be serviced: Approximate Sq. Ft.

Area Engineer's Office, Maintenance Offices, Lab Area,  
Conference Room, Locker Room and Restrooms 9,574

TOTAL 9,574

Perform stripping/waxing, floor cleaning and window cleaning cycles on Saturdays, Sundays or as directed by the Engineer.

Item 7037-6001, Janitorial Services (Daily, Weekly, and Monthly), will be paid by the month. These services will be performed between the hours of 6:00 p.m. and 6:00 a.m. on Monday, Wednesday and Friday.

For any day when janitorial services required for that day are not satisfactorily completed, one day's pay will be deducted from the Contractor's monthly payment. One day's pay will be determined by dividing the monthly bid price by working days per month.

Item 7037-6002, Stripping and Waxing, will be paid by the cycle and will be performed every other month for a total of six times per year.

Item 7037-6003, Window Washing, will be paid by the cycle and will be performed four times per year.



# Estimate & Quantity Sheet

CONTROLLING PROJECT ID 6449-69-001

DISTRICT Paris  
HIGHWAY IH0030

COUNTY Hunt

CONTROL SECTION JOB				6449-69-001		TOTAL EST.	TOTAL FINAL
PROJECT ID				A00200894			
COUNTY				Hunt			
HIGHWAY				IH0030			
ALT	BID CODE	DESCRIPTION	UNIT	EST.	FINAL		
	7037-6001	JANITORIAL SERVICES-DAILY, WKLY, MTHLY	MO	12.000		12.000	
	7037-6002	JANITORIAL SERVICES-STRIP/WAX FLOORS	CYC	6.000		6.000	
	7037-6003	JANITORIAL SERVICES-WINDOW WASHING	CYC	4.000		4.000	


DN:      CKS:      DMF:      CKS:

SUMMARY OF JANITORIAL ITEMS			
LOCATION	7037-6001	7037-6002	7037-6003
	JANITORIAL SERVICES-DAILY, WKLY, MTHLY	JANITORIAL SERVICES-STRIP/WAX FLOORS	JANITORIAL SERVICES WINDOW WASHING
	MO	CYC	CYC
GREENVILLE AREA OFFICE	12	6	4

GREENVILLE AREA  
OFFICE QUANTITY  
SUMMARY  
QUANTITY SUMMARY

DATE: 08/01/69 \$TIME\$  
FILE: 00000000000000000000

SHEET 1 OF 1



CONT	SECT	JOB	HIGHWAY
6449	69	001	US 69
DIST	COUNTY	SHEET NO.	
PAR	HUNT	4	