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STATE OF TEXAS
DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED
HIGHWAY ROUTINE MAINTENANCE CONTRACT

TYPE OF WORK:

JANITORIAL SERVICE FOR PARIS DISTRICT TXDOT FACILITIES

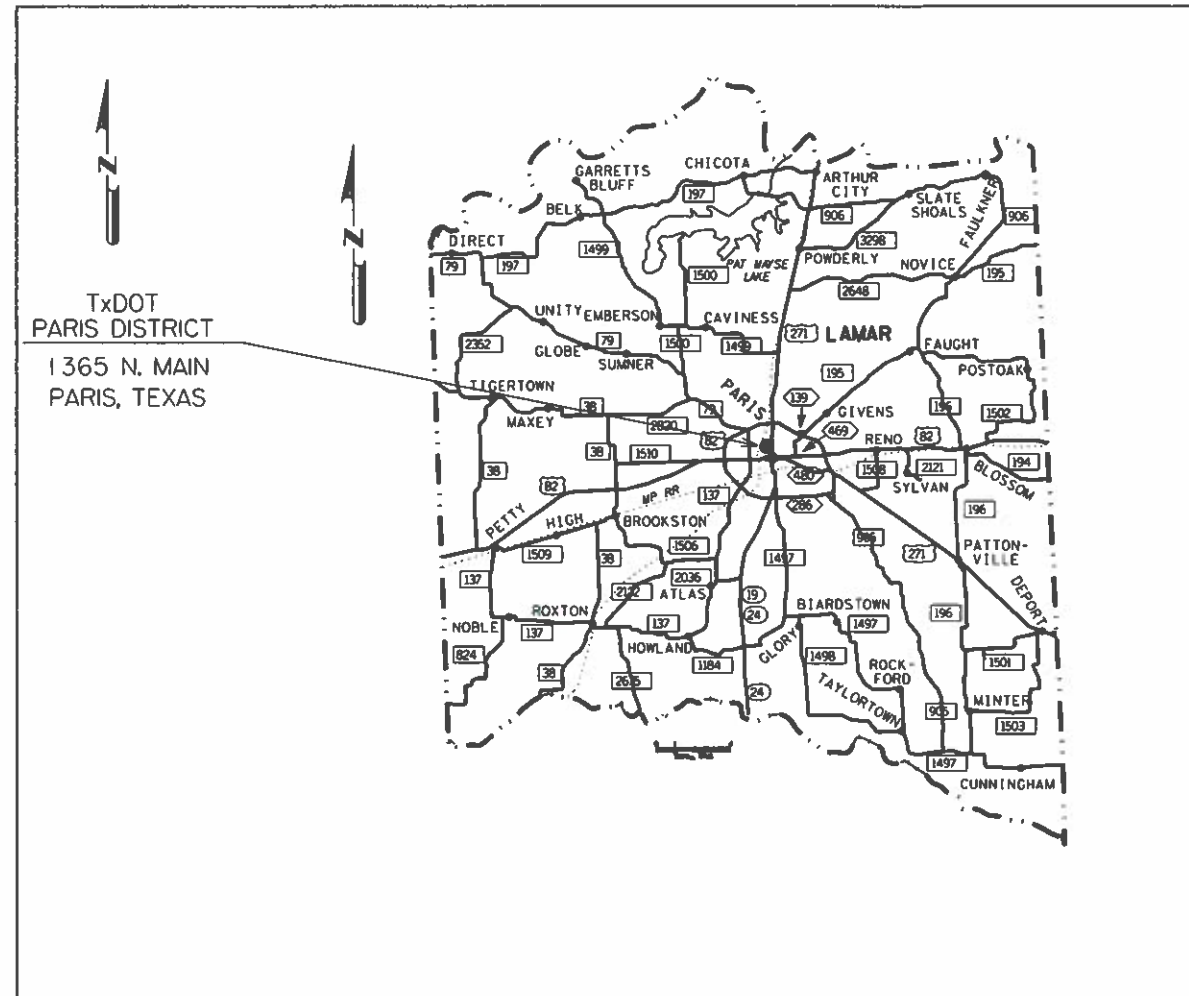
PROJECT NO. : RMC 6454-93-001

HIGHWAY : BU 271 B

LIMITS OF WORK :

PARIS DISTRICT
1365 N. MAIN
PARIS, TEXAS

GRAPHICS FILE		MAINTENANCE PROJECT NO.		SHEET NO.
		RMC 6454-93-001		1
CHECKED	STATE	STATE DIST.	COUNTY	
	TEXAS	PAR	LAMAR	
CHECKED	CONT.	SECT.	JOB	HIGHWAY NO.
	6454	93	001	BU 271 B



SUBMITTED FOR LETTING:
Pat Sully 8/23/23
DISTRICT MAINTENANCE ADMINISTRATOR

APPROVED FOR LETTING
[Signature] 8/23/23
DIRECTOR OF OPERATIONS

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION NOVEMBER 1, 2014 AND SPECIAL SPECIFICATION ITEMS INCLUDED IN THE CONTRACT SHALL GOVERN ON THIS PROJECT.

Project Number: RMC – 6454-93-001

County: Lamar

Control: 6454-93-001

Highway: BU 0271 B

GENERAL NOTES:

Project Description - This project consists of Janitorial Services. The project work site is located at the Texas Department of Transportation Paris District Headquarters Complex, 1365 N. Main, Paris, Texas, 75460. To view the facility prior to letting, contact Rush Vickers (903) 737-9212.

Designate an English speaking Superintendent who will have full authority to speak and make decisions. Contractor's Superintendent will be on site when work is being performed. Building access card and keys will be issued and will remain with the Contractor's Superintendent at all times.

Provide TxDOT with a schedule of dates and times when all work will be performed prior to beginning work.

Contractor questions on this project are to be addressed to the following individual(s):

Tommy Henderson, P.E. – tommy.henderson@txdot.gov

Questions may be submitted via the Letting Pre-Bid Q&A web page. This webpage can be accessed from the Notice to Contractors dashboard located at the following Address:

<https://tableau.txdot.gov/views/ProjectInformationDashboard/NoticetoContractors>

All contractor questions will be reviewed by the Engineer. All questions and any corresponding responses that are generated will be posted through the same Letting Pre-Bid Q&A web page.

The Letting Pre-Bid Q&A web page for each project can be accessed by using the dashboard to navigate to the project you are interested in by scrolling or filtering the dashboard using the controls on the left. Hover over the blue hyperlink for the project you want to view the Q&A for and click on the link in the window that pops up.

TxDOT Project Supervisor - All work on this contract will be scheduled and directed by the project supervisor named below. Payment will be made on a monthly basis for work completed and accepted according to specifications. All payment requests will be submitted to the project supervisor.

Tommy Henderson, P.E., Director of Operations
1365 N. Main
Paris, TX 75460
Phone: (903) 737-9248 Fax: (903) 737-9363

Contract Prosecution - Each contract awarded by the Department stands on its own and, as such, is separate from other contracts. A contractor awarded multiple contracts must be capable and sufficiently staffed to concurrently process all contracts.

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The Contractor will verbally notify the Engineer or his representative by 12:00 noon on any day in which work is usually performed, and which the Contractor will not be working, for whatever reason.

Item 2 – INSTRUCTIONS TO BIDDERS

View plans on-line or download from the web at:

<http://www.txdot.gov/business/letting-bids/plans-online.html>

Order plans from any of the plan reproduction companies shown on the web at:

<http://www.txdot.gov/business/letting-bids/repro-companies.html>

Item 8 – PROSECUTION AND PROGRESS

Time will be computed according to Item 8.3.1.5. "Calendar Day".

7037 – JANITORIAL SERVICE FOR BUILDINGS

Buildings to be serviced:

Building Description	Bldg No.	No. Bathrooms	Approx. Square Ft. per Building	Approx. Square Ft. of Strippable Tile
District Administration Office	018007	4	9740	182 (file room)
District Admin. Office Breakroom	018007	0	240	0
Engineering Building	018078	3	7777	0
District Laboratory	018056	2	4430	4430
Regional Offices & Restrooms, Breakroom, Training Room	018057	2	3467	211
Training Room, Lobby & Restrooms	018057	2	1200	360
Signal Shop Offices, Restroom	018058	1	1534	0
Special Crew Office, Breakroom & Restrooms	018036	2	1695	625
Service Station restroom	018053	1	20	0
Portable Building, District Operations	018175	2	2160	2160
TOTAL		17	32,263	7,968

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Item 7037-6001, Janitorial Services (Daily, Weekly, and Monthly), will be paid by the month. These services will be performed between the hours of 5:30 p.m. and 6:00 a.m. on Monday, Wednesday and Friday, excluding holidays observed by TxDOT.

For any day when janitorial services required for that day (daily, weekly or monthly) are not satisfactorily completed, one day's pay will be deducted from the Contractor's monthly payment. One day's pay will be determined by dividing the monthly bid price by 13 (working days per month).

Item 7037-6002, Stripping and Waxing, will be paid by the cycle and will be performed bi-annually for a total of two (2) times per year.

Item 7037-6003, Window Washing, will be paid by the cycle and will be performed once every twelve months for a total of one (1) time per year.

Provide equipment to safely perform Window Washing on inside and outside of all buildings, including the exterior second story windows.

Item 7037-6004, Carpet Cleaning (Steam), will be paid by the cycle and will be performed once every twelve months for a total of one (1) time per year.

Perform Stripping and Waxing, Window Washing and Carpet Cleaning cycles on Saturdays (between 8:00a.m. – 5:00p.m.), or as directed by the Engineer.



Estimate & Quantity Sheet

CONTROLLING PROJECT ID 6454-93-001

DISTRICT Paris
HIGHWAY BU0271B

COUNTY Lamar

CONTROL SECTION JOB				6454-93-001		TOTAL EST.	TOTAL FINAL
PROJECT ID				A00203704			
COUNTY				Lamar			
HIGHWAY				BU0271B			
ALT	BID CODE	DESCRIPTION	UNIT	EST.	FINAL		
	7037-6001	JANITORIAL SERVICES-DAILY, WKLY, MTHLY	MO	12.000		12.000	
	7037-6002	JANITORIAL SERVICES-STRIP/WAX FLOORS	CYC	2.000		2.000	
	7037-6003	JANITORIAL SERVICES-WINDOW WASHING	CYC	1.000		1.000	
	7037-6004	JANITORIAL SERVICES-CARPET CLN (STEAM)	CYC	1.000		1.000	