

INDEX OF SHEETS

SHEET NO. DESCRIPTION

GENERAL

- 1 TITLE SHEET
- 2 GENERAL NOTES
- 3 QUANTITY
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- 6 JANITORIAL MAINTENANCE CHECKLIST

STATE OF TEXAS
TEXAS DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED
STATE HIGHWAY IMPROVEMENT

TYPE OF WORK
JANITORIAL MAINTENANCE
AUSTIN COUNTY

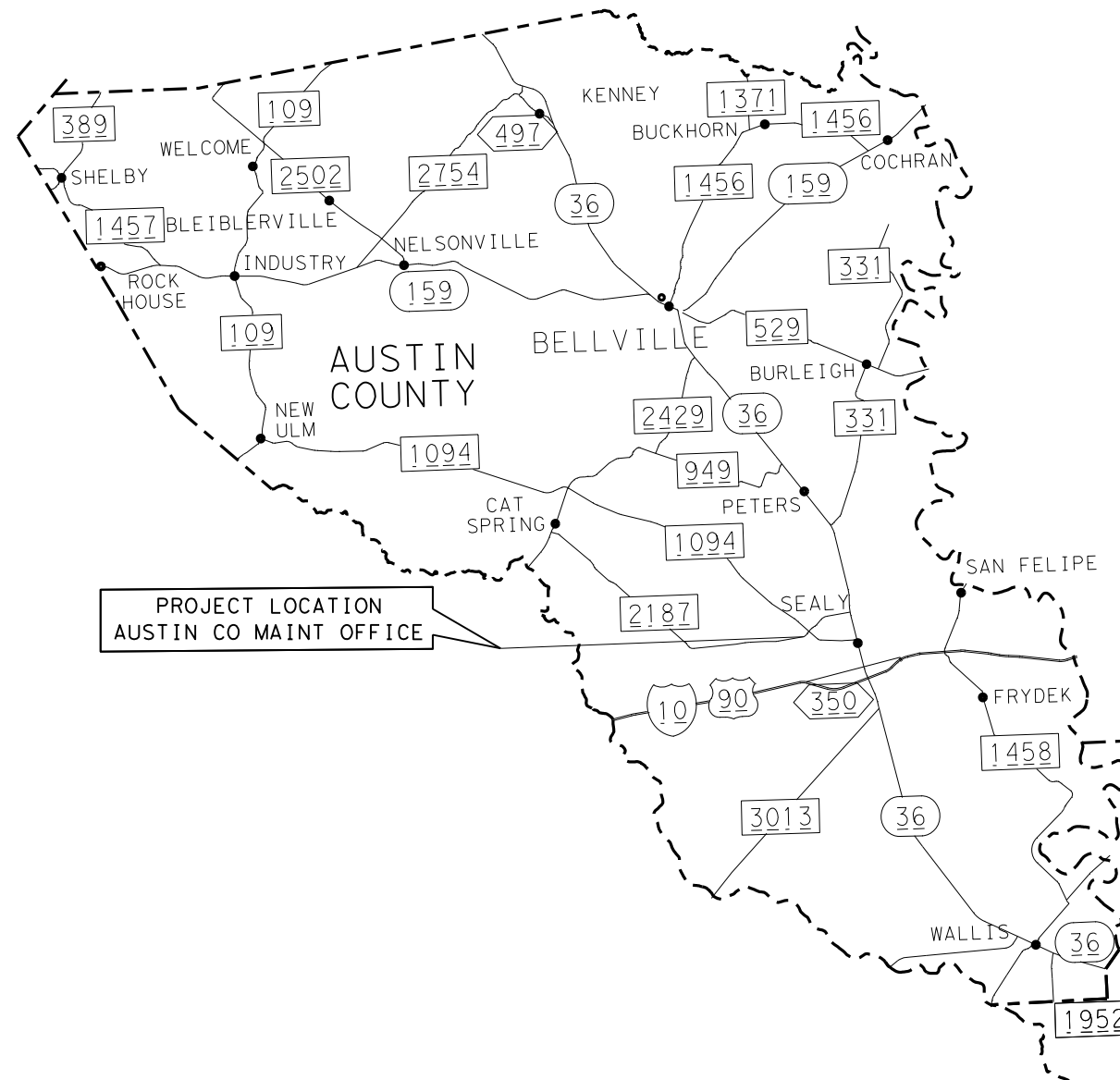
STATE PROJECT NO. RMC 6396-75-001

LIMITS OF WORK: AUSTIN COUNTY

FED. RD. DIV. NO.	STATE PROJECT NO.	SHEET NO.
	RMC 6396-75-001	1
STATE	STATE DIST.	COUNTY
TEXAS	YKM	AUSTIN
CONT.	SECT.	JOB
		HIGHWAY NO.
		SH 36

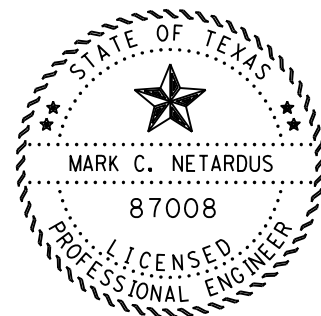
CONTRACTOR: _____
 DATE OF LETTING: _____
 DATE WORK BEGAN: _____
 DATE WORK COMPLETED: _____
 DATE WORK ACCEPTED: _____
 PROJECT COST: _____

LIST OF APPROVED FIELD CHANGES:



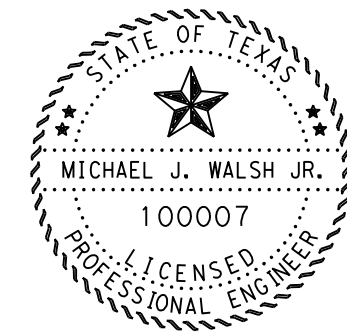
THIS IS TO CERTIFY THAT THE CONSTRUCTION WORK WAS PERFORMED IN ACCORDANCE WITH THE PLANS, CONTRACT AND LISTED FIELD CHANGES.

_____, P.E. _____
 AREA ENGINEER DATE



THE STANDARD SHEETS SPECIFICALLY IDENTIFIED ABOVE HAVE BEEN SELECTED BY ME OR UNDER MY RESPONSIBLE SUPERVISION AS BEING APPLICABLE TO THIS PROJECT.

Mark C. Netardus, PE 1-10-22
 MAINTENANCE ENGINEER DATE



SUBMITTED FOR LETTING: 1/10/2021

Michael J. Walsh Jr., P.E.
 DIRECTOR OF OPERATIONS

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION, NOVEMBER 1, 2014 AND SPECIFICATION ITEMS LISTED AND DATED AS FOLLOWS, SHALL GOVERN ON THIS PROJECT:

LOCATION MAP
NTS

TEXAS DEPARTMENT OF TRANSPORTATION

Project Number: RMC 6396-75-001

County: Austin

Highway: SH 36

GENERAL:

Supervision:

Mark Netardus, P.E., Maintenance Engineer
403 Huck Street
Yoakum, TX 77995
361-293-4300

This is a site specific routine maintenance project listed for the site below with weekly, monthly, and periodic services to be performed.

**SITE: Austin County Maintenance Office
2299 FM 2187
Sealy, Tx. 77474**

**7158-6001 / 7158-6002 / 7158-6004 – First Floor 2236 SF
7005-6120 – Second Floor 1700 SF**

Complete weekly, monthly, and periodic checklists for all cleaning services. Review the checklists to ensure full compliance with the provisions of the contract and sign the payment paperwork once each week.

Perform work between the hours of 5 P.M. and 7 A.M. Saturday and Sunday hours are flexible and may be used for polishing and buffing the floors, washing windows, strip/wax floors, and carpet cleaning. Occasionally it is necessary for Department personnel to work after 5 P.M. Do not perform any services in work areas where Department personnel are still working until they vacate the work area. No visitor's spouses, children, friends of the Provider's employees will be allowed in the buildings or on the grounds during work hours, unless they are bona fide employees of the Provider.

Immediately report in writing any needed repairs that are observed during the performance of services.

The use of any kind of intoxicants or illegal drugs while on duty will constitute grounds for termination of the Contract.

Leave all "Lost and Found" items in designated area or with Department personnel.

Project Number: RMC 6396-75-001

County: Austin

Highway: SH 36

Any damage to Department property caused by the Contractor through the Contractor's negligence, equipment, or employees will be repaired at the Contractor's expense.

ITEM 4 "SCOPE OF WORK"

If agreed upon in writing by both parties to the contract, the contract may be extended for an additional period of time not to exceed the original contract time period. The extended contract may be for additional quantities up to the original bid quantities plus any quantities added by an approved change order. The extensions shall meet the terms and conditions of the original contract plus any approved items and conditions made by previously approved change orders.



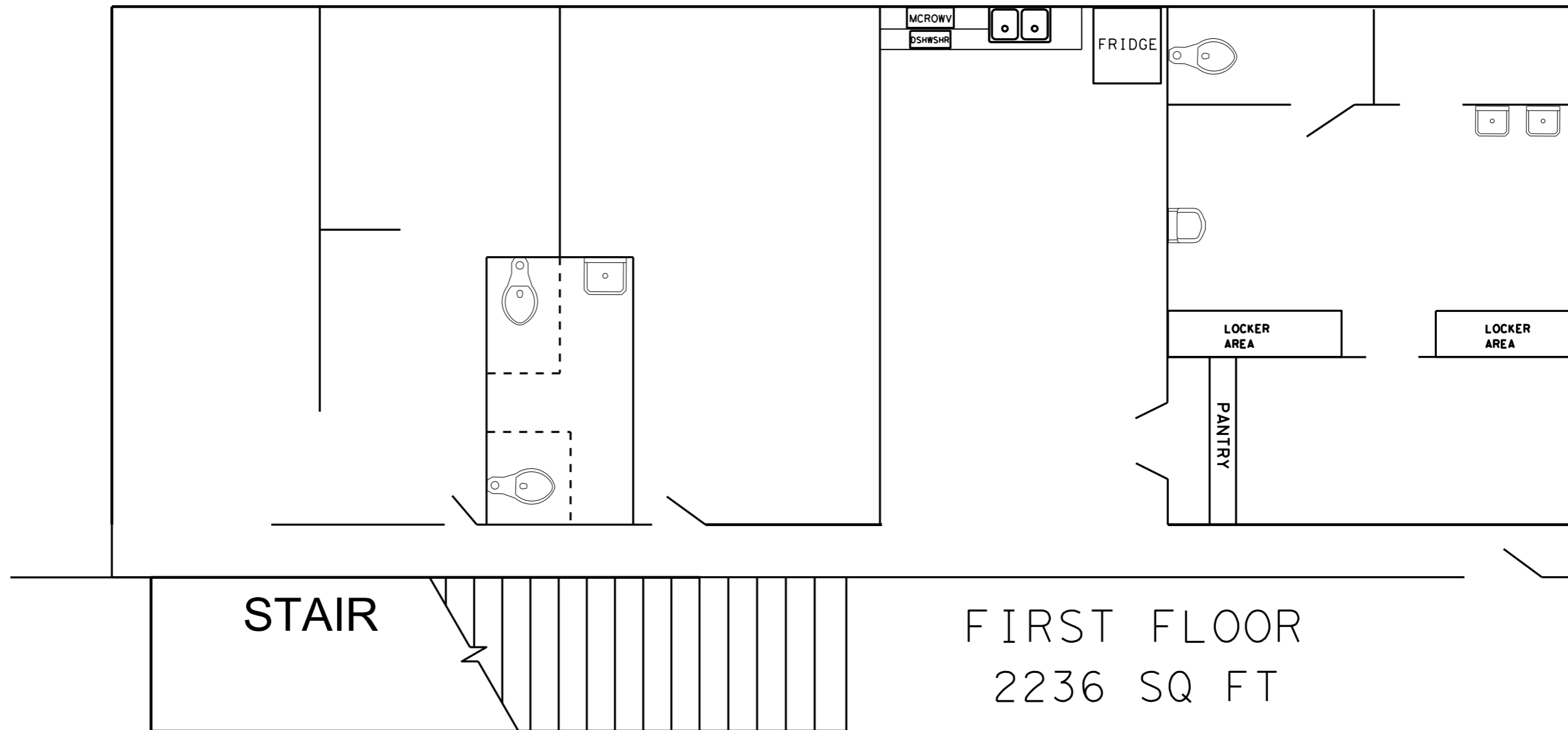
Estimate & Quantity Sheet

CONTROLLING PROJECT ID 6396-75-001

DISTRICT Yoakum
HIGHWAY SH0036

COUNTY Austin

CONTROL SECTION JOB				6396-75-001		TOTAL EST.	TOTAL FINAL
PROJECT ID				A00184999			
COUNTY				Austin			
HIGHWAY				SH0036			
ALT	BID CODE	DESCRIPTION	UNIT	EST.	FINAL		
	500-6001	MOBILIZATION	LS	1.000		1.000	
	7005-6120	JANITORIAL MAINTENANCE - ALL BUILDING	MO	12.000		12.000	
	7158-6001	JANITORIAL SERVICES - WEEKLY	CYC	104.000		104.000	
	7158-6002	JANITORIAL SERVICES - MONTHLY	MO	12.000		12.000	
	7158-6004	JANITORIAL SERVICES - WINDOW WASHING	CYC	2.000		2.000	



STAIR

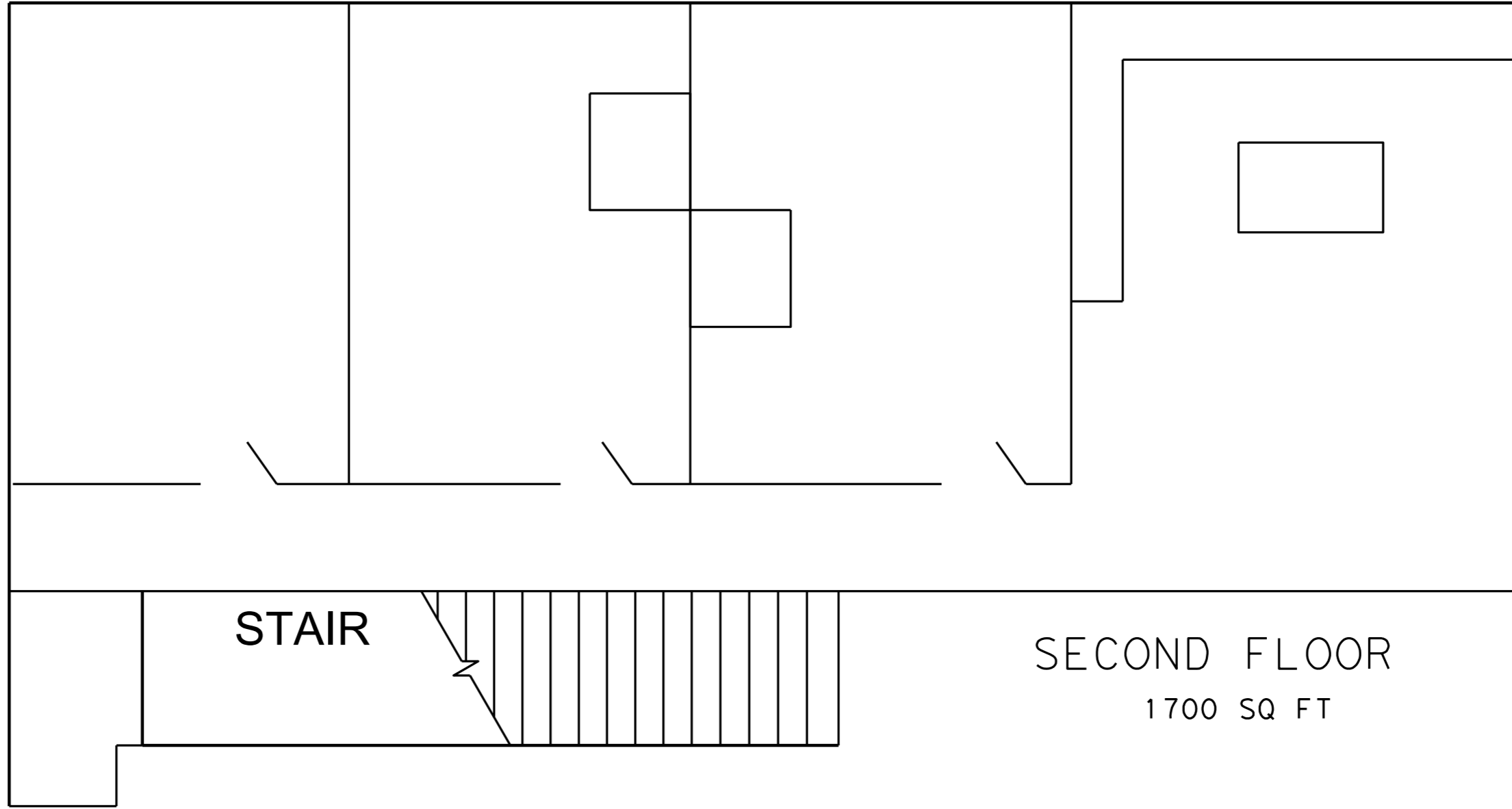
FIRST FLOOR
2236 SQ FT

AUSTIN CO MAINT OFFICE

SEALY
COMPLEX OFFICE
LAYOUT
1 OF 2

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TEXAS	YKM	AUSTIN	
CONT.	SECT.	JOB	HIGHWAY NO.
			SH 36



STAIR

SECOND FLOOR
1700 SQ FT

SEALY
COMPLEX OFFICE
LAYOUT
2 OF 2

AUSTIN CO MAINT OFFICE

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CONT.	SECT.	JOB	HIGHWAY NO.
			SH 36

Yoakum TxDOT
Janitorial Checklist

Weekly Cleaning (All areas to be cleaned thoroughly weekly.)

- * Sweep, dust mop, and/or vacuum all floors. Keep corners, edges and areas free of visible dust.
- * Sweep entrance areas, porches, thresholds, steps, and walks.
- * Damp mop all tile floors.
- * Dust all office furniture, equipment, air vents, & pictures. Wipe clean desks, tabletops, & drafting tables provided no business material on such.
- * Wipe clean cabinet tops, tabletops, chairs, countertops, refrigerator, microwave in the breakroom and/or conference room.
- * Empty wastebaskets & insert bags, etc. Dispose trash to designated areas.
- * Empty cigarette disposal units.
- * Remove fingerprints from doors, glass, woodwork, and mirrors.
- * Clean & sanitize drinking fountains.
- * Clean & disinfect all restrooms including fixtures, stall walls, doors & mirrors.
- * Refill towel, tissue & soap dispensers.
- * Sweep/vacuum indoor/outdoor mats.
- * Clean all glass doors & glass partitions with glass cleaner inside and out.
- * Dust tops of partitions, ledges, doors, door sashes, window sashes & pictures.

Monthly

- * Polish & buff all tile floors.
- * Dust all furniture and desk accessories after buffing.
- * Dust & spot clean blinds.
- * Dust & clean light fixtures, ceilings, and air vents.
- * Clean door panels and air vents.
- * Vacuum all chairs.

Periodic

- * All windows washed inside & out. 1 per year
- * All tile floors stripped & waxed. 2 per year
- * All carpet floors & entry mats steam cleaned 2 per year

Signature: _____
Date: _____

JANITORIAL
MAINTENANCE
CHECKLIST

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STATE	DIST.	COUNTY	
TEXAS	YKM	AUSTIN	
CONT.	SECT.	JOB	HIGHWAY NO.
			SH 36