

INDEX OF SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2-3	GENERAL NOTES
4	ESTIMATE AND QUANTITY SHEET

STATE OF TEXAS
DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED
HIGHWAY ROUTINE MAINTENANCE CONTRACT

TYPE OF WORK:

JANITORIAL SERVICE FOR PARIS DISTRICT TXDOT FACILITIES

PROJECT NO. : RMC 6389-46-001

HIGHWAY : BU 271 B

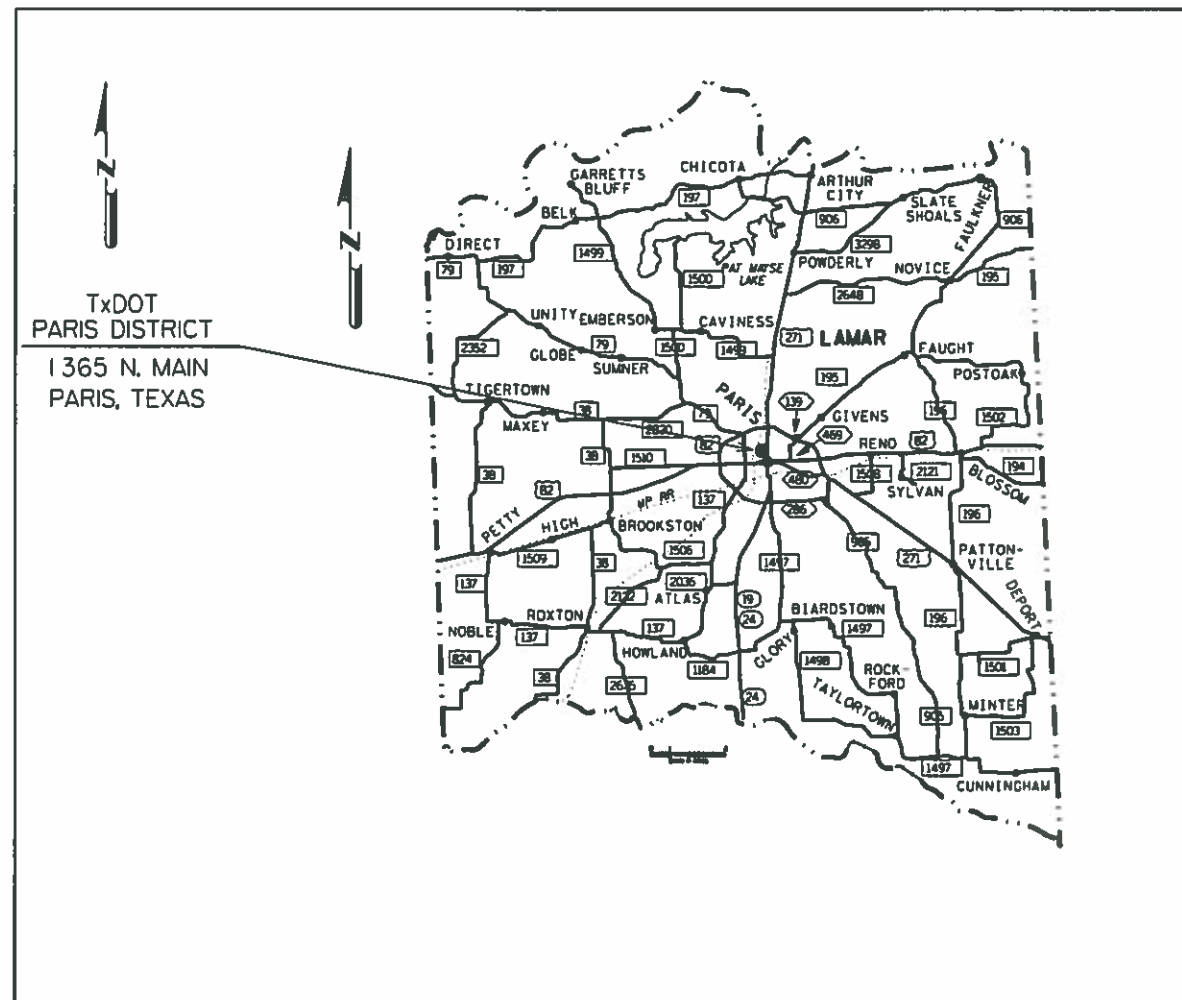
LIMITS OF WORK :

PARIS DISTRICT

1365 N. MAIN

PARIS, TEXAS

GRAPHICS FILE		MAINTENANCE PROJECT NO.	SHEET NO.
		RMC 6389-46-001	1
CHECKED	STATE	STATE DIST.	COUNTY
	TEXAS	PAR	LAMAR
CHECKED	CONT.	SECT.	JOB
	6389	46	001
			HIGHWAY NO.
			BU 271 B



SUBMITTED FOR LETTING:

John Keady 8/16/21
DISTRICT MAINTENANCE ADMINISTRATOR

APPROVED FOR LETTING

John Z. ... 8/12/21
DIRECTOR OF OPERATIONS

SPECIFICATIONS ADOPTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION NOVEMBER 1, 2014 AND SPECIAL SPECIFICATION ITEMS INCLUDED IN THE CONTRACT SHALL GOVERN ON THIS PROJECT.

County: Lamar

Control: 6389-46-001

Highway: BU 0271 B

GENERAL NOTES:

Project Description - This project consists of Janitorial Services. The project work site is located at the Texas Department of Transportation Paris District Headquarters Complex, 1365 N. Main, Paris, Texas, 75460. To view the facility prior to letting, contact Rush Vickers (903) 737-9212.

Designate an English speaking Superintendent who will have full authority to speak and make decisions. Contractor's Superintendent will be on site when work is being performed. Building access card and keys will be issued and will remain with the Contractor's Superintendent at all times.

Provide TxDOT with a schedule of dates and times when all work will be performed prior to beginning work.

Contractor questions on this project are to be addressed to the following individual(s):

Paris District Operations Office

Tommy Henderson, P.E. – tommy.henderson@txdot.gov

Contractor questions will be accepted through email, phone, and in person by the above individuals.

All contractor questions will be reviewed by the Engineer. Once a response is developed, it will be posted to TxDOT's Public FTP at the following Address: <https://ftp.dot.state.tx.us/pub/txdot-info/Pre-Letting Responses/>

All questions submitted that generate a response will be posted through this site. The site is organized by District, Project Type (Construction or Maintenance), Letting Date, CCSJ/Project Name.

TxDOT Project Supervisor - All work on this contract will be scheduled and directed by the project supervisor named below. Payment will be made on a monthly basis for work completed and accepted according to specifications. All payment requests will be submitted to the project supervisor.

Tommy Henderson, P.E., Director of Operations
1365 N. Main
Paris, TX 75460
Phone: (903) 737-9248 Fax: (903) 737-9363

Contract Prosecution - Each contract awarded by the Department stands on its own and, as such, is separate from other contracts. A contractor awarded multiple contracts must be capable and sufficiently staffed to concurrently process all contracts.

County: Lamar

Control: 6389-46-001

Highway: BU 0271 B

The Contractor will verbally notify the Engineer or his representative by 12:00 noon on any day in which work is usually performed, and which the Contractor will not be working, for whatever reason.

Item 2 – INSTRUCTIONS TO BIDDERS

View plans on-line or download from the web at:

<http://www.txdot.gov/business/letting-bids/plans-online.html>

Order plans from any of the plan reproduction companies shown on the web at:

<http://www.txdot.gov/business/letting-bids/repro-companies.html>

Item 8 – PROSECUTION AND PROGRESS

Time will be computed according to Item 8.3.1.5. "Calendar Day".

7037 – JANITORIAL SERVICE FOR BUILDINGS

Buildings to be serviced:

Building Description	Bldg No.	No. Bathrooms	Approx. Square Ft. per Building	Approx. Square Ft. of Strippable Tile
District Administration Office	007	4	9740	182 (file room)
District Admin. Office Breakroom	007	0	240	0
Engineering Building	078	3	7777	0
District Laboratory	056	2	4430	4430
Regional Offices & Restrooms, Breakroom, Training Room	057	2	3467	211
Training Room, Lobby & Restrooms	057	2	1200	360
Signal Shop Offices, Restroom	058	1	1534	0
Special Crew Office, Breakroom & Restrooms	034	2	1695	625
Service Station restroom	057	1	20	0
TOTAL		17	30,103	5,808

County: Lamar

Control: 6389-46-001

Highway: BU 0271 B

Item 7037-6001, Janitorial Services (Daily, Weekly, and Monthly), will be paid by the month. These services will be performed between the hours of 5:30 p.m. and 6:00 a.m. on Monday, Wednesday and Friday, excluding holidays observed by TxDOT.

For any day when janitorial services required for that day (daily, weekly or monthly) are not satisfactorily completed, one day's pay will be deducted from the Contractor's monthly payment. One day's pay will be determined by dividing the monthly bid price by 13 (working days per month).

Item 7037-6002, Stripping and Waxing, will be paid by the cycle and will be performed bi-annually for a total of two (2) times per year.

Item 7037-6003, Window Washing, will be paid by the cycle and will be performed once every twelve months for a total of one (1) time per year.

Provide equipment to safely perform Window Washing on inside and outside of all buildings, including the exterior second story windows.

Item 7037-6004, Carpet Cleaning (Steam), will be paid by the cycle and will be performed once every twelve months for a total of one (1) time per year.

Perform Stripping and Waxing, Window Washing and Carpet Cleaning cycles on Saturdays (between 8:00a.m. – 5:00p.m.), or as directed by the Engineer.



CONTROLLING PROJECT ID 6389-46-001

DISTRICT Paris
HIGHWAY BU0271B

COUNTY Lamar

Estimate & Quantity Sheet

CONTROL SECTION JOB				6389-46-001		TOTAL EST.	TOTAL FINAL
PROJECT ID				A00181583			
COUNTY				Lamar			
HIGHWAY				BU0271B			
ALT	BID CODE	DESCRIPTION	UNIT	EST.	FINAL		
	7037-6001	JANITORIAL SERVICES-DAILY, WKLY, MTHLY	MO	12.000		12.000	
	7037-6002	JANITORIAL SERVICES-STRIP/WAX FLOORS	CYC	2.000		2.000	
	7037-6003	JANITORIAL SERVICES-WINDOW WASHING	CYC	1.000		1.000	
	7037-6004	JANITORIAL SERVICES-CARPET CLN (STEAM)	CYC	1.000		1.000	